



## NOTICE OF BOARD VACANCIES

The Village of Biscayne Park is currently accepting applications for several appointments to be made on the following Boards:

**Parks and Parkway Advisory Board:** The Board consist of five (5) voting members. The board shall act as an advisory board to the commission and all consultant or support services to be furnished to the board must be requested from and approved by the village commission of their designee prior to the services being secured. The board's duties are to study the existing system of parks and parkways and to make recommendations for their improvement, to make special studies and surveys as requested by the village manager or commission and advise and make recommendations; to study the land area of the village and make recommendations to the commission or the village manager on the possible acquisition of parcels of land which appear to be desired extensions of the village's parks and parkway system.

- Applicants must be a resident of the Village of Biscayne Park.
- Meetings are typically held at 3:30 p.m. on the third Thursday of the month, at the Log Cabin, 640 NE 114<sup>th</sup> Street, Biscayne Park, FL 33161.

**Biscayne Park Foundation:** The Board of Directors of the Governing Board of the Biscayne Park Foundation shall consist of a minimum of three (3) and a maximum of five (5) residents of the Village of Biscayne Park, nominated and appointed to the Governing Board by the Village Commission. The Executive Committee shall have the authority to make decisions on day-to-day business, execute agreements and contracts, approve payment of bills, and undertake other action on behalf of the members of the Governing Board as may be warranted by circumstance, consistent with general policies of the Board, the annual budget, the annual plan, and other criteria as may be set forth by the Governing Board.

- Applicants must be a resident of the Village of Biscayne Park.
- Meetings are typically held at 7:00 p.m. on the second Tuesday of the month, at the Log Cabin, 640 NE 114<sup>th</sup> Street, Biscayne Park, FL 33161.

**Public Art Advisory Board:** the Board consist of five (5) members. The duties and responsibilities of the board shall be to act in the public interest of the village by advising the commission on general policies regarding visual arts in the village. To make recommendations to the commission regarding the selection, placement, and maintenance of loaned, donated, or acquired works for art for village property. To provide

the commission with information regarding funding and grant sources for public art activities and objects. To enlist and encourage public support and to seek to improve the visual quality of public spaces.

- Applicants must be a resident of the Village of Biscayne Park.
- Meetings are typically held at 6:00 p.m. on the second Wednesday of the month, at the Log Cabin, 640 NE 114<sup>th</sup> Street, Biscayne Park, FL 33161.

Applications may be obtained in person at City Hall, located at 600 NE 114<sup>th</sup> Street, Biscayne Park, FL 33161, on any regular business day (Monday through Friday) between the hours of 9:00 a.m. and 5:00 p.m., or by visiting the City's website at [www.biscayneparkfl.gov](http://www.biscayneparkfl.gov). If you need assistance or have any questions, please contact the Village Clerk at [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov)